

List of Documents to be submitted along with grant of subsidy for detailed energy audit

1. Entrepreneurs Memorandum- II/ Udyog Aadhaar Memorandum.
2. Certificate of registration under Indian Partnership Act / LLP /Societies Registration Act/ Certificate of incorporation (Memorandum of association & Article of Association) under Company Act.
3. Proof for connected load i.e. EB Meter card/ online Statement.
4. If alternate source of energy (other than electricity) used, proof for the usage.
5. Document(s) for engagement of Energy Auditor/ letter of acceptance from energy auditor.
6. If the Energy auditor is employed in a firm/co., or partner (or) Director of a firm/Co., then Proof for the same.
7. Copy of accreditation of Energy Auditor by Bureau of Energy Efficiency (BEE).
8. Copy of loan sanction letter if availed for the purpose of conducting energy audit.
9. Self-certified statement on expenditure incurred for Energy Audit with copy of the bills/ vouchers and receipt etc.
10. Copy of the detailed Energy Audit report.

Note: All Original documents should be produced for verification and return at the time of inspection. If the originals are in the bank, the copies should be duly attested by the Branch Manager of the bank which financed the project.

Files should be in pdf format /max. file size 200 kb.