

List of Documents to be submitted along with grant of subsidy for implementing energy audit

1. Entrepreneurs Memorandum- II/ Udyog Aadhaar Memorandum.
2. Certificate of registration under Indian Partnership Act / LLP /Societies Registration Act/ Certificate of incorporation (Memorandum of association & Article of Association) under Company Act.
3. Documentary proof for the connected load (EB meter card/online statement).
4. If alternate source of energy (other than electricity) used, proof for the usage.
5. Copy of loan sanction letter, if availed, for implementing the Energy Audit recommendation (Investment recommended) from Bank/ Financial Institutions.
6. Document (s) on engagement of Energy Auditor/ Energy Audit firm/ Companies.
7. Copy of accreditation of Energy Auditor by Bureau of Energy Efficiency (BEE)
8. If the Energy auditor is employed in a firm/co., or partner (or) Director of a firm/Co., then Proof for the same.
9. Certificate of implementation of energy audit recommendation and quantum of energy savings, duly certified by energy auditor.
10. Copies of cash bills, invoices & stamped receipts, duly attested. In case of non-availability of receipts, the bank scroll which shows the payments with the details of the machinery supplies should be furnished in original with the attestation of the bank manager.

Note: All Original documents should be produced for verification and return at the time of inspection. If the originals are in the bank, the copies should be duly attested by the Branch Manager of the bank which financed the project.

Files should be in pdf format /max. File size 200 kb.