DOs AND DON'TS WHILE FILING ONLINE APPLICATIONS

<u>Dos</u>

- **1.** Go through the scheme guide lines, procedure, model filled in application, model project profile and process flow chart etc before filing on the application.
- 2. For your convenience, if necessary, take printout of the online blank application format and fill the application. Use this application to apply online.
- 3. Ensure to keep documents such as Transfer Certificate, Ration Card, Community Certificate, scan copy of passport size in jpeg format with less than 50KB
- 4. Note down the reference number after making entry of entrepreneur details before proceeding further
- 5. Prefer to file the application through e service centres located in Taluk offices, Municipal offices and Primary Agriculture Cooperative Credit Society (PACCS) etc
- 6. Prepare your project report by collecting all relevant data and details
- 7. Keep copy of field application generated as pdf after filing, with you for reference

DON'TS

- 1. Don't get deceived by intermediaries
- 2. Don't hesitate to contact DIC through phone or in person to clear doubts
- 3. Don't enter false information / data while filling up on line application
- 4. Don't file the application under this scheme by hiding information when you have already availed loan under other government schemes