PROCEDURE FOR ONLINE FILLING OF APPLICATIONS UNDER UYEGP SCHEME

Applicant willing to avail loan under UYEGP scheme should fill up the online application available in the following link

http://demo.tn.nic.in/msmedemo/uyegp/application_without_upload.php

Filling up of the fields marked with * is mandatory.

Under the details of the entrepreneur 15 fields have to be filled up as below.

On the right side of the application the applicant has to upload the photo in JPEG format with size not more than 50KB.

1. Name of the Applicant

   Applicant name should be filled up with name appearing first and initial last.
   Ex: PRAKASH.K.S.

2. Sex
   The applicant has to click the relevant sex

3. Community
   The applicant has to choose any of the Community SC/ST/BC/MBC/General as per the Community certificate possessed by him.
4. Religion
The candidate has to choose the religion he belongs to from the drop down menu.

5. a, b and c have to be compulsorily filled up the applicant by choosing from drop down menu. In respect of “yes” response from 5b and 5c, the applicant should be in possession of document proof.

6. Date of birth
Date of birth should be entered as found in Transfer certificate/ Birth Certificate. Date format should be like in (DD/MM/YYYY) format.

7. Un married female applicant and all male applicant will have to fill up father’s name. Married women applicant may fill up her spouse’s name.
8. **Permanent Address / Residential Address** have to be filled up as in Ration Card. Temporary address can be given in Correspondence Address column. If Correspondence Address is same as Permanent Address, use the click here option to enter the same address in correspondence address column. Proof of Ration Card or Nativity certificate has to be submitted.

9. If the applicant resides **continuously for the last three years mentioned in column 8**, option “YES” has to be selected in the drop down list of column 9. Otherwise option “NO” has to be selected in column 9.

10. Applicant should have completed the minimum educational qualification of 8\textsuperscript{th} Standard. Proof of the qualification has to be submitted. If the applicant has completed 8\textsuperscript{th} standard Option “Yes” has to be selected in the column 10. If the applicant has not completed 8\textsuperscript{th} standard application is ineligible.

    Academic Qualification detail and Technical Qualification detail has to be filled in the column 10.
11. If the applicant has already availed loan under any subsidy linked Govt. scheme option “yes” has to be selected in the column 11. If not option “No” should be selected.

12. If the applicant has completed any training, option “yes” has to be selected in the column 12. If not option “No” should be selected.
   If option yes is selected,
   Name of the Training Institution should be filled in column 12 a.
   Training Duration period has to be filled in the column 12 b.

13. If the applicant has registered with Employment Exchange, option “yes” has to be selected in the column 13. If not option “No” should be selected.
   If option yes is selected,
   Employment Registration number has to be filled in column 13 a
   Employment Registration date has to be filled in column 13 b

14. Annual Income of the applicant family has to be filled in column 15. Affidavit has to be submitted.

Upload applicants photo which should be below 50KB and JPEG format.
15. After completing these 14 steps click on proceed button. Next page will be opened. Now enter the project details.

![Proceed button]

16. Activity for which Loan is applied has to be entered in column 1.

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1. Line of Activity  
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17. Previous experience in the above mentioned activity has to be filled in column 2

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2. Previous experience in the line of activity, if any 
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18. Select the type of activity in column 3 Manufacturing / Service / Business.

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3. Category of the Venture  
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19. Address of the location where the activity is proposed has to be entered in column 4.

If the population of the area is below 20000 then “Rural” can be selected. Otherwise select “Urban”.
20. Project cost details has to be entered in column 5
Machinery & Equipment cost, working capital other fixed assets details has to be entered.

<table>
<thead>
<tr>
<th>5. Project Outlay (in Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Machinery &amp; Equipment Cost/மேட்பொருள் வகைப்பாடு வருமதி *</td>
</tr>
<tr>
<td>Working Capital/மேட்பொருள் வகைப்பாடு *</td>
</tr>
<tr>
<td>Other fixed assets/அதிரட்ச விளைவுகள் வருமதி *</td>
</tr>
<tr>
<td>Total Project Cost/சேவையேற்ற விளையாட்டு கொண்டாட்டம்</td>
</tr>
</tbody>
</table>

21. If the applicant has availed loan for starting enterprise from any bank select option “yes” in column 6. Otherwise select option “No”.
If option yes is selected, repayment status has to be entered. If the repayment has been made, then select option “yes”. Otherwise select option “No”.

<table>
<thead>
<tr>
<th>6. Whether availed any loan for starting the enterprise from any banking/financial institution of State/Central Govt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>⮟ Yes ⮠ No</td>
</tr>
<tr>
<td>If yes, Whether all repayments made/அப்பேரும் தைய் வந்து திண்ட பெருமை, கலன் தையிலை என்று மீண்டும் புரிய்தாலும்</td>
</tr>
</tbody>
</table>

22. Now Click on Proceed Button.